

UCI Motorized Cart Safety



Motorized Carts are a necessary mode of transportation for many organizations and are used to accomplish a variety of work related tasks.

In an effort to increase the safety of staff, students and visitors and to avoid injuries and property damage, **UCI requires the following guidelines be observed while operating a motorized cart on campus.**

Safety Guidelines



Operate Motorized Cart at a safe speed. Drive only as fast as conditions allow.



Be mindful of road conditions. (Speed bumps, potholes, construction, uneven surfaces, etc.)



Yield to pedestrians at all times. They always have the right of way.



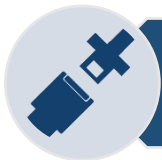
Do not exceed passenger capacity of cart. Only use designated seating areas for transporting passengers.



Operate carts only in designated areas and only on authorized roads.



Inspect motorized cart before use! Do not operate cart if any maintenance issues are observed. Ensure cart is repaired by qualified personnel prior to going back into service.



Ensure all passengers wear seat belts. (If available)



Avoid distractions while operating a motorized cart. Do not text while operating cart.



Use extreme caution when:

- Making a U-turn
- Approaching an intersection
- Driving in parking lots, roadways or crowded areas



Remain seated and keep all limbs in the vehicle while in motion.

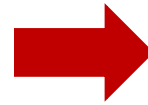
UCI Motorized Cart Safety Guidelines

At UCI:

- Only operate carts on roads with speed limits below 35 MPH
- Do not drive carts on Aldrich Park Pathways
- Cart operators must have a valid California driver's license
- Do not park motorized carts in front of emergency equipment or building entrances or exits
- Cart operators are responsible for the safe operation of the vehicle.
- Report any cart incidents / accidents to EH&S
- Be familiar with cart operation before use
- Be aware of surroundings. Look before backing up
- Use the bike lane when driving motorized carts on roads.
- Do not allow bike or skateboard riders to hold onto motorized cart while in motion
- You may park motorized carts in any of the following:
 - Service Stalls
 - "C" or General Parking
 - AR Parking

AND ALWAYS YIELD TO PEDESTRIANS

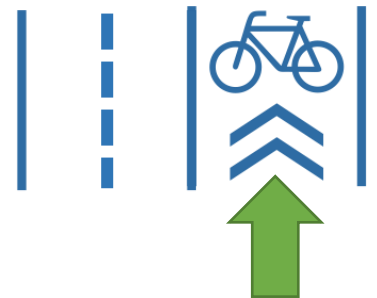
Stay on roads with
speed limits below
35 MPH



Do not block
exits / entrances



Use the bike lane
when driving on the
road.



**YIELD TO
PEDESTRIANS**

For questions, comments, or concerns, please contact us at:

Environment Health & Safety
4600 Health Sciences Rd.
Irvine, CA 92697-2725

P: (949) 824-6200 | E: safety@uci.edu

Daily Inspections

The motorized cart daily inspection is a quick **30-second** walk around of the cart to identify obvious issues.

Below you will find a daily checklist guide that will aid you in identifying issues prior to operating the cart. Daily inspections are key to accident prevention. Any observed issues should be immediately reported, documented, and corrected.

GENERAL EQUIPMENT

Are any of the following in good working condition?:	Yes	No	Corrective Actions:
1. Tires, Steering Wheel, Brakes, or Accelerator	<input type="checkbox"/>	<input type="checkbox"/>	If "no", notify your supervisor to initiate repairs & place the cart out of service.
2. Cart Frame (i.e. No loose parts or fluid leaks, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	If "no", notify your supervisor to initiate repairs & place the cart out of service.
3. Charge Mechanism (i.e. battery and charger)	<input type="checkbox"/>	<input type="checkbox"/>	If the battery is not working, notify your supervisor to initiate repairs & place the cart out of service. If the charger is not working, notify your supervisor to initiate repairs/replacement.
4. Does the cart have sufficient charge for the planned trip?	<input type="checkbox"/>	<input type="checkbox"/>	If "no", charge cart prior to use.
5. Does the cart have a label/number assigned?	<input type="checkbox"/>	<input type="checkbox"/>	If "no", notify your supervisor to email safety@uci.edu & request a cart label.
6. Does the cart label <u>start with two letters</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	If "no", notify your supervisor to email safety@uci.edu & request a new cart label.

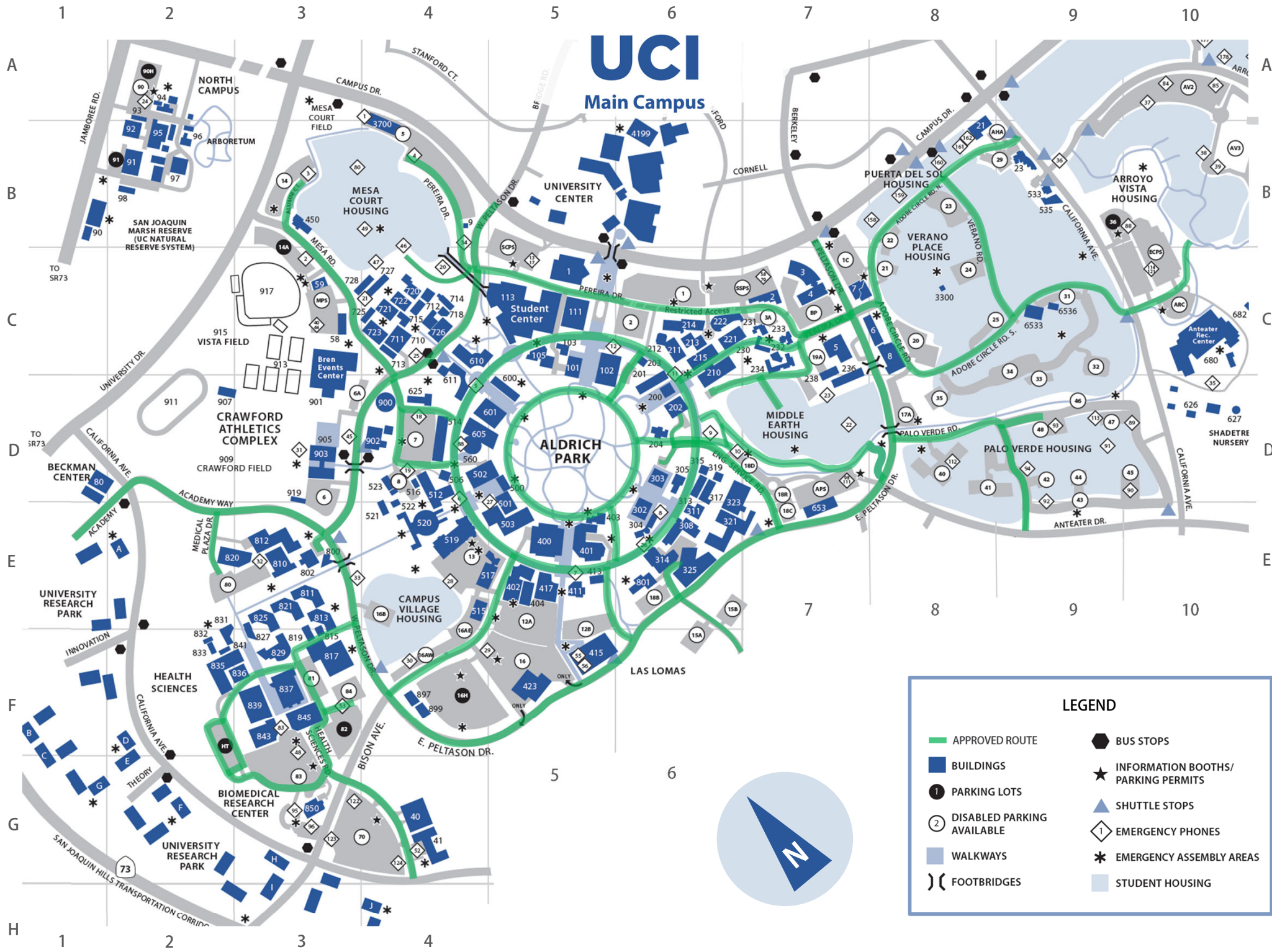
SAFETY EQUIPMENT

Are any of the following in good working condition?:	Yes	No	Not Equipped	Corrective Actions:
1. Turn Signals (LT & RT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", use hand signals for turns. For repairs, notify your supervisor.
2. Brake Lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", use hand signals for brakes. For repairs, notify your supervisor.
3. Headlights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", do not operate cart if headlights are needed to view the road ahead (i.e. driving at night or before dawn). For repairs, notify your supervisor.
4. Emergency Lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", park safely & do not obstruct pathways. For repairs, notify your supervisor.
5. Reverse Audible Signal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", use additional precaution when reversing. For repairs, notify your supervisor.
6. Strobe Lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", use additional precaution when approaching pedestrians/vehicles. For repairs, notify your supervisor.
7. Horn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", use callouts and additional precaution when driving. For repairs, notify your supervisor.
8. Seat Belts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", use additional precaution when driving. For repairs, notify your supervisor.
9. Mirrors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "no" or "not equipped", use additional precaution when driving. For repairs, notify your supervisor.

Questions or Comments? Contact Environmental Health & Safety at safety@uci.edu or at (949) 824-6200.

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GOLF CARTS AND LOW SPEED VEHICLE APPROVED ROUTE ACCESS



LEGEND	
	APPROVED ROUTE
	BUILDINGS
	PARKING LOTS
	DISABLED PARKING AVAILABLE
	WALKWAYS
	FOOTBRIDGES
	BUS STOPS
	INFORMATION BOOTHS/ PARKING PERMITS
	SHUTTLE STOPS
	EMERGENCY PHONES
	EMERGENCY ASSEMBLY AREAS
	STUDENT HOUSING

**Building/ABBREVIATION/Map Coordinates/
Building Number**

Administrative Modular (G5) **423**
Admissions:
Graduate (D5) **111**
School of Medicine (F3) **821**
Undergraduate (D5) **111**
Air Pollution Labs APL (B2) **94**
Aldrich Hall ALH (D5) **111**
American Heart Association (B8) **21**
Anteater Community Resource Center ACRC (B4) **3700**
Anteater Learning Pavilion ALP (E4) **605**
Anteater Instruction & Research Building AIRB (E7) **653**
Anteater Recreation Center ARC (D10) **680**
ANTreprenuer Center (D5) **113**
Applied Innovation (H2) **F**
Arboretum ARBO (B2) **96**
Art, Culture & Technology ACT (D4) **727**
Art Studio ART (D4) **722**
Arts Annex ARAN (E4) **522**
Arts Instruction & Technology Resource Center AITR (D4) **714**
Arts Student Affairs (D3) **58**
Arts Village (D4) **710-728**
Athletics Complex:
Anteater Ballpark/Newkirk Pavilion (D3) **917**
Anteater Stadium (D2) **911**
Bren Events Center (D3) **901**
Crawford Clubhouse (E3) **919**
Crawford Field (E2) **909**
Crawford Hall (E3) **903**
Crawford Pool (E3) **905** Tennis
Courts (D3) **913**
Vista Field (D2) **915**
Banning House AH (D7) **233**
Beall Center for Art & Technology (D4) **712**
Beckman Center of the National Academies of Sciences &
Engineering (E1) **80**
Beckman Laser Institute BLI (G3) **817**
Berk Hall/Nursing Science BH (F3) **802**
Bike Shop (C4) **9**
Biological Sciences III BS3 (F4) **519**
Bison Modular (F4) **515**
Bookstore (D5) **113**
Bren Events Center (D3) **901**
Building Services Bldg. (G4) **899**
Calif. Inst. for Telecom. & Info. Tech. (Calit2) (F6) **325**
Cancer Research Institute (G3) **839**
Career Center (D5) **105**
Center for the Neurobiology of Learning & Memory CNLM
(Herklotz Research Facility):
Annex CNLMA (E4) **516**
Bonney Research Laboratory BRL (E4) **512**
Qureshey Research Laboratory QRL (E4) **506**
Central Plant CP (E4) **902**
Chancellor's Office (D5) **111**
Child Care Centers:
Children's Center (D9) **6533**
Early Childhood Education Center (C9) **23**
Extended Day Center (D9) **6537**
Infant/Toddler Center I (C9) **533**
Infant/Toddler Center II (C9) **535**
University Montessori School (F8) **30**
Verano Preschool (D8) **3300**
Child Development Center CD (C1) **90**
Choral Studio (D4) **718**
Claire Trevor Theatre CTT (D4) **711**
Contemporary Arts Center CAC (D4) **721**
Costume Shop (D4) **713**
Counseling Center (D5) **105**
Court Building (D10) **682**
Crawford Clubhouse (E3) **919**
Crawford Hall CH (E3) **903**
Cross-Cultural Center CRCC (D5) **103**
Croul Hall CRH (F5) **417**
Dance Studios DS (D4) **713**
Disability Services Center (E6) **313**
Division of Continuing Education Complex:
Continuing Education 1 (D8) **8**
Continuing Education 3 (D7) **234**
Continuing Education 4 (D7) **232**
Continuing Education 5 (D7) **238**
Continuing Education 6 (D7) **236**
Donald Bren Hall DBH (F6) **314**
Drama Building DRA (D4) **715**
Education Building EDUC (D7) **3**
Electrical Substation (H4) **40**
Engineering & Computing Trailer ECT (E6) **317**
Engineering Gateway EG (F6) **321** Engineering
Hall EH (F6) **308**

Engineering Laboratory Facility ELF (E6) **323**
Engineering Lecture Hall ELH (E6) **305**
Engineering Tower ET (E6) **303**
Env. Health & Safety Services Facility (H4) **41**
Equal Opportunity & Diversity (G5) **415**
Facilities Management Building (B2) **92**
Facilities Management Shops (C2) **97**
Faculty Research Facility FRF (B2) **95**
Faculty/Staff Housing Office (H9) **1083**
Farm School/Red Barn (E10) **626**
Food Facilities:
B.C.'s Cavern Food Court (E5) **500**
Cafe Med (F3) **800**
CyberA Cafe (D4) **712**
Phoenix Food Court (E6) **204**
Student Center (D5) **113**
Founder's Court (E4) **560**
Frederick Reines Hall FRH (F5) **401**
Gateway Study Center GC (D5) **101**
Gavin Herbert Eye Institute (H3) **850**
Gillespie Neuroscience Research Facility GNRF (G3) **837**
Gottschalk Medical Plaza (F2) **820**
Graduate Division (D5) **111**
Greenhouse (E4) **514**
Grounds Maintenance Facility (G4) **897**
Health Education (D5) **113**
Health Policy Research Institute (G2) **C**
Herklotz Research Facility (E4) **506, 512**
Hewitt Research Hall HRH (G3) **843**
Housing Administrative Services HAS (D5) **113**
Howard Schneiderman Lecture Hall HSLH (E5) **501**
Human Resources, Benefits (H2) **E**
Humanities Gateway HG (D4) **611**
Humanities Hall HH (E4) **601**
Humanities Instructional Building HIB (D4) **610**
Humanities Interim Classroom Facility/ Studio Art Trailer HICF
(E4) **523**
Humanities Research Institute (D4) **611**
Information, Campus (D5) **113**
Information & Computer Science ICS (E6) **302**
Information & Computer Science II ICS2 (F6) **304**
Information Technology (F6) **321, (G1) B, (G5) 415, 423**
Institute for Surface & Interface Science (F5) **401**
Institute of Transportation Studies (E7) **653**
Intercollegiate Athletics Building IAB (E4) **625** Interfaith
(E6) **319**
Interim Classroom Facility ICF (E6) **315**
Internal Audit (D6) **210**
International Center (D5) **113**
Irvine Barclay Theatre (D5) **1**
Irvine Hall IH (G2) **835** Krieger
Hall KH (D5) **600** KUCI Radio
Station (E4) **521** Law Building
LAW (D7) **4**
Learning & Academic Resource Center LARC (F5) **400**
Libraries:
Langson Library LLIB (D5) **102**
Science Library SLIB (F4) **520**
Little Theatre (E4) **601**
Mailroom (B2) **93**
McDonnell Douglas Eng. Auditorium MDE (F6) **311**
McGaugh Hall MH (F5) **503**
Medical Education Building (G2) **836**
Medical Sciences A Administration (F3) **815**
Medical Sciences A Annex (F3) **819**
Medical Sciences A MS-A (F3) **813**
Medical Sciences B MS-B (F3) **811**
Medical Sciences C MS-C (F3) **821**
Medical Sciences D, Cheney Hall (F3) **825**
Medical Sciences E MS-E (F3) **827**
Medical Sciences Classroom Facility (G2) **833**
Medical Surge I MS1 (F3) **810**
Medical Surge II MS2 (F3) **812**
Merage School of Business SB1 (D6) **222**
Merage School of Business II SB2 (D6) **221**
Mesa Arts Building MAB (D3) **58**
Mesa Office Building MOB (D3) **59**
MRI 3T Trailer (G2) **841**
MRI 4T Trailer (G2) **832**
Multipurpose Academic & Administrative Bldg. MPAA (D7) **2**
Multipurpose Science & Technology Bldg. MSTB (G5) **415**
Music & Media Building MM (D4) **726**
National Fuel Cell Research Center (E6) **323**
Natural Sciences I NS1 (F4) **517**
Natural Sciences II NS2 (F5) **402**
Nelson Auditorium (G2) **835**
Newkirk Alumni Center (C3) **450**
Nixon Theatre (D4) **720**

Nursing Science (Berk Hall) BH (F3) **802**
Office of Institutional Research OIR (D5) **111**
Painting Studios (D4) **722**
Parkview Classroom Building PCB (F5) **403**
Physical Sciences Classroom Building PSCB (F5) **413**
Physical Sciences High Bay (F5) **404**
Physical Sciences Lecture Hall PSLH (F5) **411**
Plumwood House (Hitachi) PH (G3) **829**
Police (D7) **7**
Production Studio (D4) **723**
Public Health (E7) **653**
Public Services Bldg. PSB (D7) **7**
Purchasing (D7) **7**
Receiving (C2) **91**
Recycling Center (C2) **98**
Registrar:
Continuing Education (D7) **234**
Main Campus (D5) **111**
School of Medicine (F3) **827**
Robert Cohen Theatre (D4) **713**
Rockwell Engineering Center REC (F6) **311**
Rowland Hall RH (F5) **400**
Sculpture & Ceramic Studios SCS (D4) **720**
Social & Behavioral Sciences Gateway SBSG (D6) **214**
Social Ecology I SE (D6) **210**
Social Ecology II SE2 (D6) **215**
Social Science Hall SSH (E6) **200**
Social Science Laboratory SSL (E6) **202**
Social Science Lecture Hall SSLH (D6) **212**
Social Science Plaza A SSPA (D6) **211**
Social Science Plaza B SSPB (D6) **213**
Social Science Tower SST (D6) **201**
Social Science Trailer SSTR (D6) **203**
Sprague Hall SPH (G3) **839**
Steinhaus Hall SH (E4) **502**
Student Center SC (D5) **113**
Student Health Center II (D7) **6**
Student Health Center SHC (D7) **5**
Student Services I, II SS1, SS2 (D5) **105**
Studio Four STU4 (D3) **725**
Sue & Bill Gross Hall: A CIRN Institute (G3) **845**
Summer Session A (D7) **231**
Summer Session B (D7) **230**
Tamkin Student Lecture Building (F2) **831**
Teacher Education (D7) **3**
Technology Alliances (H3) **F**
Thermal Energy Storage Tank (E4) **900**
Thesaurus Linguae Graecae (B6) **4199**
Ticket Offices:
Arts (D4) **715**
Bren Events Center (D3) **901**
Irvine Barclay Theatre (D5) **1**
Tours (D5) **113**
Track & Field House (E2) **907**
Transportation & Distribution Services (D7) **7**
UCI Envrion. Inst.: Global Change, Energy & Sust. Resources
(G5) **415**
University Art Gallery (D4) **712**
University Club UN CLB (F6) **801**
University Hills Community Center (H9) **1083**
University Tower UT (B6) **4199**
Visitor Center (D5) **113**
William J. Gillespie Performance Studios PSTU (D3) **728**
Winifred Smith Hall WSH (D4) **710**
Yurt Dance Studio (E10) **627**

Buildings
1 Irvine Barclay Theatre (D5)
2 Multipurpose Academic & Administrative Bldg. MPAA (D7)
3 Education Building EDUC (D7)
4 Law Building LAW (D7)
5 Student Health Center SHC (D7)
6 Student Health Center II (D7)
7 Public Services PSB (D7)
8 Continuing Education DCE (D8)
9 Bike Shop (C4)
21 American Heart Association (B8)
23 Early Childhood Education Center (C9)
40 Electrical Substation (H4)
41 Env. Health & Safety Services Facility (H4)
58 Mesa Arts Building MAB (D3)
59 Mesa Office Building MOB (D3)
80 Beckman Center of the National Academies of Sciences &
Engineering (E1)
90 Child Development Center CD (C1)
91 Receiving (C2)
92 Facilities Management Building (B2)
93 Mailroom (B2)

94 Air Pollution Labs APL (B2)
95 Faculty Research Facility FRF (C2)
96 Arboretum ARBO (C2)
97 Facilities Management Shops (C2)
98 Recycling Center (C2)
101 Gateway Study Center GC (D5)
102 Langson Library LLIB (Main Library) (D5)
103 Cross-Cultural Center CRCC (D5)
105 Student Services I, II SS1, SS2 (D5)
111 Aldrich Hall ALH (D5)
113 Student Center SC (D5)
200 Social Science Hall SSH (E6)
201 Social Science Tower SST (D6)
202 Social Science Laboratory SSL (E6)
203 Social Science Trailer SSTR (D6)
204 Phoenix Food Court (E6)
210 Social Ecology I SE (D6)
211 Social Science Plaza A SSPA (D6)
212 Social Science Lecture Hall SSLH (D6)
213 Social Science Plaza B SSPB (D6)
214 Social & Behavioral Sciences Gateway SBSG (D6)
215 Social Ecology II SE2 (D6)
221 Merage School of Business II SB2 (D6)
222 Merage School of Business SB1 (D6)
230 Summer Session B (D7)
231 Summer Session A (D7)
232 Continuing Education 4 (D7)
233 Banning House AH (D7)
234 Continuing Education 3 (D7)
236 Continuing Education 6 (D7)
238 Continuing Education 5 (D7)
302 Information & Computer Science ICS (E6)
303 Engineering Tower ET (E6)
304 Information & Computer Science II ICS2 (F6)
305 Engineering Lecture Hall ELH (E6)
308 Engineering Hall EH (F6)
311 Rockwell Engineering Center REC (F6)
313 Disability Services Center (E6)
314 Donald Bren Hall DBH (F6)
315 Interim Classroom Facility ICF (E6)
317 Engineering & Computing Trailer ECT (E6)
319 Interfaith (E6)
321 Engineering Gateway EG (F6)
323 Engineering Laboratory Facility ELF (E6)
325 Calif. Inst. for Telecom. & Info. Tech. (Calit2) (F6)
400 Rowland Hall RH (F5)
401 Frederick Reines Hall FRH (F5)
402 Natural Sciences II NS2 (F5)
403 Parkview Classroom Building PCB (F5)
404 Physical Sciences High Bay (F5)
411 Physical Sciences Lecture Hall PSLH (F5)
413 Physical Sciences Classroom Building PSCB (F5)
415 Multipurpose Science & Technology Bldg. MSTB (G5)
417 Croul Hall CRH (F5)
423 Administrative Modular (G5)
450 Newkirk Alumni Center (C3)
500 B.C.'s Cavern Food Court (E5)
501 Howard Schneiderman Lecture Hall HSLH (E5)
502 Steinhaus Hall SH (E4)
503 McGaugh Hall MH (F5)
506 Qureshey Research Laboratory QRL (E4)
512 Bonney Research Laboratory BRL (E4)
514 Greenhouse (E4)
515 Bison Modular (F4)
516 Center for the Neurobiology of Learning & Memory Annex
CNLMA (E4)
517 Natural Sciences I NS1 (F4)
519 Biological Sciences III BS3 (F4)
520 Science Library SLIB (F4)
521 KUCI Radio Station (E4)
522 Arts Annex ARAN (E4)
523 Humanities Interim Classroom Facility/ Studio Art Trailer
HICF (E4)
533 Infant/Toddler Center I (C9)
535 Infant/Toddler Center II (C9)
560 Founder's Court (E4)
600 Krieger Hall KH (D5)
601 Humanities Hall HH (E4)
610 Humanities Instructional Building HIB (D4)
611 Humanities Gateway HG (D4)
625 Intercollegiate Athletics Building IAB (E4)
626 Farm School/Red Barn (E10)
627 Yurt Dance Studio (E10)
653 Anteater Instruction & Research Building AIRB (E7)
680 Anteater Recreation Center ARC (D10)
682 Court Building (D10)
710 Winifred Smith Hall WSH (D4)
711 Claire Trevor Theatre CTT (D4)

712 University Art Gallery & Beall Center for Art & Technology (D4)
713 Robert Cohen Theatre Dance Studios (D4)
714 Arts Instruction & Technology Resource Center AITR (D4)
715 Drama Building DRA (D4)
718 Choral Studio (D4)
720 Sculpt. Ceramic Studios & Nixon Theatre SCS (D4)
721 Contemporary Arts Center CAC (D4)
722 Art Studio ART (D4)
723 Production Studio (D4)
725 Studio Four STU4 (D3)
726 Music & Media Building MM (D4)
727 Art, Culture & Technology ACT (D4)
728 William J. Gillespie Performance Studios PSTU (D3)
800 Cafe Med (F3)
801 University Club UN CLB (F6)
802 Berk Hall/Nursing Science BH (F3)
810 Medical Surge I MS1 (F3) **811**
812 Medical Surge II MS2 (F3)
813 Medical Sciences A MS-A (F3)
815 Medical Sciences A Administration (F3)
817 Beckman Laser Institute BLI (G3)
819 Medical Sciences A Annex (F3)
820 Gottschalk Medical Plaza (F2)
821 Medical Sciences C MS-C (F3)
825 Medical Sciences D, Cheney Hall (F3)
827 Medical Sciences E MS-E (F3)
829 Plumwood House PH (Hitachi) (G3)
831 Tamkin Student Lecture Building (F2)
832 MRI 4T Trailer (G2)
833 Medical Sciences Classroom Facility (G2)
835 Irvine Hall IH (G2)
836 Medical Education Building (G2)
837 Gillespie Neuroscience Research Facility GNRF (G3)
839 Sprague Hall SPH (G3)
841 MRI 3T Trailer (G2)
843 Hewitt Research Hall HRH (G3)
845 Sue & Bill Gross Hall: A CIRN Institute (G3)
850 Gavin Herbert Eye Institute (H3)
897 Grounds Maintenance Facility (G4)
899 Building Services Bldg. (G4)
900 Thermal Energy Storage Tank (E4)
901 Bren Events Center (D3)
902 Central Plant CP (E4)
903 Crawford Hall CH (E3)
905 Crawford Pool (E3)
907 Track & Field House (E2)
909 Crawford Field (E2)
911 Anteater Stadium (E2)
913 Tennis Courts (D3)
915 Vista Field (D2)
917 Anteater Ballpark/Newkirk Pavilion (D3)
919 Crawford Clubhouse (E3)
3300 Verano Preschool (D8)
3700 Anteater Community Resource Center ACRC (B4)
4199 University Tower UT (B6)
6533 Children's Center (D9)
6537 Extended Day Center (D9)

Housing Complexes

Campus Village CV (F4)
Las Lomas (G6)
Mesa Court MESA (C3)
Middle Earth Me (E7)
Palo Verde (E8)
Puerta del Sol (C8)
Verano Place (D8)

University Research Park

A 101 Academy (F1)
B 131 Innovation (G1)
C 141 Innovation (G1)
D 100 Theory (G2)
E 110 Theory (H2)
F 111 Theory (H1)
G 120 Theory (H2)
H 5141 California (H3)
I 5171 California (H3)
J 5251 California (I3)

APPENDIX B DEPARTMENTAL GOLF CART TYPE VEHICLE OPERATOR'S AGREEMENT

University of California, Irvine

Prior to operating any golf cart-type vehicle on campus, the employee and their department are responsible for completing the Appendix B Form. This form should be kept in departmental files and be made available for review by EH&S if requested.

FOR EMPLOYEE TO COMPLETE:			
Employee Name:		UCINet ID: (if applicable)	
Department:		Supervisor's Name:	
OPERATOR'S AGREEMENT			
I, _____, have read and understand the Motorized Cart Program for golf cart type and low speed vehicle operation and will adhere to all the requirements of this program. I have had an opportunity to ask questions regarding this program to EH&S and/or my department supervisor.			
Employee Signature: _____		Date: ____ / ____ / ____	

FOR SUPERVISOR TO COMPLETE			
Supervisor Name:		Supervisor Email:	
Vehicle Authorized for Use:	Please circle one or more of the following: Type: Motorized Cart (Golf Cart) / Low Speed Vehicle Make: Cushman / GEM / Club Car / Daihatsu / Ford Think / Other: _____		
Description of Intended Use:			
Driver's License Verified:	<input type="checkbox"/> Yes, employee has valid driver's license		
SIGNATURE			
I have verified that this employee possesses a valid California Driver's License that has not expired.			
Supervisor Signature: _____		Date: ____ / ____ / ____	

TRAINER USE ONLY			
Trainer Name:		UCI Email:	
Training Date:	__ / __ / ____	Training Location:	
ENSURE THE FOLLOWING IS REVIEWED DURING THE BEHIND-THE-WHEEL TRAINING:			
<input type="checkbox"/> Inspection procedures and frequency. <input type="checkbox"/> Driver and passenger seat belt use when applicable. <input type="checkbox"/> Appropriate use of horns, headlights, brake lights, and turn signals. <input type="checkbox"/> Appropriate use of rear view mirrors. <input type="checkbox"/> Grant pedestrians the "right-of-way". <input type="checkbox"/> Maintain appropriate "space cushion" in front, side and rear of vehicle. <input type="checkbox"/> Proceed with caution in busy areas, especially the Inner and Outer Ring Road. <input type="checkbox"/> Slow down at intersections (including pedestrian crossways), look both ways.		<input type="checkbox"/> Drive on street bike lanes if it is safe to do so. <input type="checkbox"/> Sound horn at blind intersections or when backing up. <input type="checkbox"/> Park cart in neutral, set brakes, and remove keys after use. <input type="checkbox"/> Park cart in approved areas (i.e. Service Stalls, "C" Parking, or "AR" Parking.) <input type="checkbox"/> Straighten wheels when driving on inclines. <input type="checkbox"/> Do not allow unauthorized drivers/passengers on vehicle. <input type="checkbox"/> Do not drive on roads with speed limits greater than 35 mph. <input type="checkbox"/> Do not use on municipal streets (off campus)	
I have reviewed the items listed above with the employee during the Behind-the-Wheel training.			
Trainer Signature: _____		Date: ____ / ____ / ____	

Please send a copy of the completed form to safety@uci.edu or mail to EH&S at 4600 Health Sciences Rd., Irvine, CA 92697-2725.