



Ensuring Safety in the Research Community

Dear Colleagues:

Safety is critical to conducting high quality research, which is why I am writing to highlight two annual safety requirements identified in the UCI [Chemical Hygiene Plan \(CHP\)](#) and an update on UCI's transition to a new chemical inventory system.

Safety Self-Inspections

All labs covered by the CHP must perform [safety self-inspections](#) at least once every calendar year. The [online tools](#) and a brief [training video](#) created by EH&S can help labs with fulfilling this requirement.

Chemical Inventory Updates

All labs using hazardous chemicals must perform an initial chemical inventory, and then update the inventory at least once every calendar year, but preferably when the lab receives new chemicals. The lab's PI is the person responsible for validating and signing/approving the chemical inventory at least once per year.

Transition to UC Chemicals

UCI is transitioning chemical inventories contained in CiBR-Trac to UC Chemicals. EH&S is working with leadership in each school to identify labs that need to complete the transition process. Please contact your [EH&S School Coordinator](#) if your lab is ready to transition to UC Chemicals. UCI plans to complete its transition to UC Chemicals by the beginning of 2024.

Please remember that EH&S will look for updated chemical inventories and completed self-inspection results in your Lab Safety Binder during annually [scheduled EH&S-performed lab safety inspections](#). For any questions or assistance with fulfilling these requirements, please contact EH&S at safety@uci.edu or your [EH&S School Coordinator](#).

It is important that we all do our part to make UCI's research facilities safe workspaces.

Thank you very much for your commitment to safety in research at UCI.

Sincerely,

Pramod Khargonekar, Ph.D.

Vice Chancellor for Research

Distinguished Professor of Electrical Engineering & Computer Science